

**Immigration Policies and Measures for Construction and  
Innovation-driven Development of the Guangdong Pilot  
Free Trade Zone**

**Exit and Entry Administration Bureau of  
the Public Security Department of Guangdong Province**

## **Policy No. 1**

# **Instructions on Application for Permanent Residence in China by Foreign High-Level Talents of the Guangdong Pilot Free Trade Zone (GDPFTZ) and Their Spouses and Underage Children (Applicable to the GDPFTZ)**

### **I. Eligible applicant**

Foreign nationals who meet the standards for high-level talents set by the Guangdong Pilot Free Trade Zone (GDPFTZ) and are recommended by the GDPFTZ Office, together with their spouses and underage children, are entitled to apply for permanent residence in China.

### **II. Documents required for application**

(1) Complete and submit the Form of Application for Permanent Residence of Foreigner in China (for both employees and their spouses and children) in triplicate; submit 4 recently taken bareheaded and full-faced color photos of applicant against a blue background (standard: 48 × 33mm);

(2) Valid foreign passport and visa of the applicant;

(3) Applicant's resume (from the age of 18 to date, with all relevant years and months and no gaps). If the applicant has

previously held Chinese nationality, the resume shall detail the circumstances of obtaining the permanent residence and/or citizenship in any foreign country, and the applicant shall submit proof of foreign settlement qualification and/or naturalization document, the passport of the People's Republic of China used at the time of acquiring foreign citizenship and the certificates of cancellation of Chinese passport and residence;

(4) Other relevant documents for the application

1) Other documents required of a foreign high-level talent of the GDPFTZ include: (1) Original recommendation letter issued by the GDPFTZ Office; (2) Statement of no criminal record in China or abroad signed by the applicant;

2) Documents required of the spouse of a foreign high-level talent of the GDPFTZ include: (1) Proof of marriage relationship; (2) Health certificate issued by a health and quarantine authority designated by the Chinese government or issued by a foreign health and medical institution accredited by a Chinese embassy or consulate abroad; (3) Statement of no criminal record in China or abroad signed by the spouse; (4) Valid passport and “Permanent Residence Card of Foreigner” of the foreign high-level talent; “Permanent Residence Card of

Foreigner” is not required if the spouse and the foreign high-level talent submit their applications at the same time;

3) Documents required of the underage child of a foreign high-level talent of the GDPFTZ include: (1) Birth certificate or any other proof of child-parent relationship; (2) Certificate of parents’ marriage relationship (If parents are divorced, such proof of guardianship of an appointed guardian for the child as the court ruling shall be produced); (3) Both parents’ identity documents (If parents are of Chinese nationality, both their identity cards and Residence Register shall be submitted; if parents are of foreign nationality, their valid passports and the “Permanent Residence Card of Foreigner” of one of them shall be submitted; if the underage child and its parents submit their applications at the same time, the “Permanent Residence Card of Foreigner” is not required); if the child is related to its parents by adoption, certificate of adoption shall be submitted;

(5) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

90 days.

### **IV. Remarks**

(1) Please complete the Application Form in black ink and

submit the original thereof; for other documents, three photocopies thereof (A4) shall be submitted, together with the original for examination and verification; documents whose original is required shall be submitted in accordance with the relevant requirements.

(2) Certificates issued by a relevant foreign organization shall be authenticated by the Chinese embassy or consulate in that country.

(3) Documents in a language other than Chinese shall be translated into Chinese, and the seal of the translation company shall be affixed on both the translated documents and the photocopy of the translation company's business license.

(4) If the applicant needs to print his or her Chinese name on the Foreigner's Permanent Residence Card, he or she should fill in "The Chinese name XXX should be typed when the card is produced" in the "Other Matters Needing to be Specified" column on the Application Form.

(5) If any relevant matter needs to be investigated and verified by the relevant public security authority, the investigation time shall not be included in the processing time.

## **Policy No. 2**

# **Instructions on Application for Permanent Residence in China by Foreign Members of Innovation Teams of the Guangdong Pilot Free Trade Zone (GDPFTZ) and Foreign Technical Personnel Employed by Enterprises in the GDPFTZ**

## **(Applicable to the GDPFTZ)**

### **I. Eligible applicant**

Foreign members of innovation teams of the GDPFTZ and foreign technical personnel employed by enterprises headquartered in the GDPFTZ who have achieved 70 points or above under the GDPFTZ points assessment standards may apply for permanent residence in China.

### **II. Documents required for application**

Complete and submit the Form of Application for Permanent Residence of Foreigner in China (for both employees and their spouses and children) in triplicate; submit 4 recently taken bareheaded and full-faced color photos of applicant against a blue background (standard: 48 × 33mm);

(2) Valid foreign passport and visa of the applicant;

(3) Health certificate issued by a health and quarantine authority designated by the Chinese government or issued by a

foreign health and medical institution accredited by a Chinese embassy or consulate abroad;

(4) Certificate of no criminal record authenticated by a Chinese embassy or consulate abroad (which must be issued by each country or region in which the applicant has lived continuously for not less than 2 years, and the issue date of both the certificate and the authentication must be not more than 6 months prior to the receipt thereof by the relevant public security authority);

(5) Applicant's resume (from the age of 18 to date, with all relevant years and months and no gaps). If the applicant has previously held Chinese nationality, the resume should detail the circumstances of obtaining the permanent residence and/or citizenship in any foreign country, and the applicant shall submit proof of foreign settlement qualification and/or naturalization document, the passport of the People's Republic of China used at the time of acquiring foreign citizenship and the certificates of cancellation of Chinese passport and residence;

(6) The Points Assessment Certificate and Scorecard issued by the GDPFTZ Office;

(7) Original employment certificate issued by current

employer;

(8) Foreign Expert Certificate or Employment Permit for Foreigner (The relevant information in these certificates regarding the current employer and the position, duties and personal details of the applicant shall be consistent with that in the employment certificate and other relevant certificates);

(9) Certificate of registration of current employer (duplicate of business license, organization code, etc.);

(10) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

180 days.

### **IV. Remarks**

(1) Please complete the Application Form in black ink and submit the original thereof; for other documents, three photocopies thereof (A4) shall be submitted, together with the original for examination and verification; documents whose original is required shall be submitted in accordance with the relevant requirements.

(2) Certificates issued by a relevant foreign organization shall be authenticated by the Chinese embassy or consulate in that country.



(3) Documents in a language other than Chinese shall be translated into Chinese, and the seal of the translation company shall be affixed on both the translated documents and the photocopy of the translation company's business license.

(4) If the applicant needs to print his or her Chinese name on the Foreigner's Permanent Residence Card, he or she should fill in "The Chinese name XXX should be typed when the card is produced" in the "Other Matters Needing to be Specified" column on the Application Form.

(5) If any relevant matter needs to be investigated and verified by the relevant public security authority, the investigation time shall not be included in the processing time.

## **Policy No. 3**

# **Instructions on Application for Permanent Residence in China by Foreign Investors at the Guangdong Pilot Free Trade Zone (GDPFTZ) (Applicable to the GDPFTZ)**

### **I. Eligible applicant**

Where a foreign national who, in the capacity of a natural person or through a company or enterprise in which such foreigner is a majority shareholder as a natural person, has directly invested at the GDPFTZ, if such investment has proved to be steady for three consecutive years and the invested amount has reached a total of one million US dollars (500,000 US dollars for investment in one of the listed industries of encouraged type as specified in the *Catalogue for the Guidance of Foreign Investment Industries* released by the State Council of China) or above, and who has kept a good tax record, such foreign national and his or her spouse and underage children are entitled to apply for permanent residence in China.

### **II. Documents required for application**

Complete and submit the Form of Application for Permanent Residence of Foreigner in China (for both employees

and their spouses and children) in triplicate; submit 4 recently taken bareheaded and full-faced color photos of applicant against a blue background (standard: 48 × 33mm);

(2) Valid foreign passport and visa of the applicant;

(3) Health certificate issued by a health and quarantine authority designated by the Chinese government or issued by a foreign health and medical institution accredited by a Chinese embassy or consulate abroad;

(4) Certificate of no criminal record authenticated by a Chinese embassy or consulate abroad (which must be issued by each country or region in which the applicant has lived continuously for not less than 2 years, and the issue date of both the certificate and the authentication must be not more than 6 months prior to the receipt thereof by the relevant public security authority);

(5) Applicant's resume (from the age of 18 to date, with all relevant years and months and no gaps). If the applicant has previously held Chinese nationality, the resume should detail the circumstances of obtaining the permanent residence and/or citizenship in any foreign country, and the applicant shall submit proof of foreign settlement qualification and/or naturalization document, the passport of the People's Republic

of China used at the time of acquiring foreign citizenship and the certificates of cancellation of Chinese passport and residence;

(6) Photocopies of duplicate of enterprise's business license and proof of passing annual inspection (whose valid period shall be the last 3 consecutive years prior to the date of submitting the application).

(7) Photocopies of both certificate of approval of foreign investment enterprise (with the investor's column specifying applicant's full name or the enterprise he or she controls) and certificate of joint annual review whose valid period shall be 3 consecutive years prior to application by applicant; if the foreign national directly invests at the GDPFTZ through an enterprise of which he or she is a majority shareholder in the capacity of a natural person, proof of investment and majority holding shall be provided;

(8) A foreign investment enterprise encouraged by the government shall provide the Confirmation Letter of Foreign Investment Project of Encouraged Type or Certificate of Foreign Investment Enterprise of Encouraged Type issued by the competent provincial-level government authority, with its valid period being 3 consecutive years prior to application by the

applicant.

(9) Capital contribution verification report which is produced by an accounting firm when an enterprise is registered with the government for the first time or when its registered capital is changed. This report does not need to be for 3 consecutive years, but it shall indicate that, prior to application, the applicant has invested steadily for 3 consecutive years, the invested amount has satisfied the required amount and has all been paid in.

(10) Certificate of individual tax payment, with the tax payment period being 3 consecutive years prior to submission of the application form;

(11) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

180 days.

### **IV. Remarks**

(1) Please complete the Application Form in black ink and submit the original thereof; for other documents, three photocopies thereof (A4) shall be submitted, together with the original for examination and verification; documents whose original is required shall be submitted in accordance with the

relevant requirements.

(2) Certificates issued by a relevant foreign organization shall be authenticated by the Chinese embassy or consulate in that country.

(3) Documents in a language other than Chinese shall be translated into Chinese, and the seal of the translation company shall be affixed on both the translated documents and the photocopy of the translation company's business license.

(4) If the applicant needs to print his or her Chinese name on the Foreigner's Permanent Residence Card, he or she should fill in "The Chinese name XXX should be typed when the card is produced" in the "Other Matters Needing to be Specified" column on the Application Form.

(5) If any relevant matter needs to be investigated and verified by the relevant public security authority, the investigation time shall not be included in the processing time.

## **Policy No. 4**

# **Instructions on Application for Permanent Residence in China by Foreign Nationals of Chinese Origin Working in the Guangdong Pilot Free Trade Zone (GDPFTZ) (Applicable to the GDPFTZ)**

### **I. Eligible applicant**

Foreign nationals of Chinese origin who have a doctorate and work in the GDPFTZ with an employment-based residence permit, or who have been employed to work with an enterprise in the GDPFTZ for 4 consecutive years and live in China for at least 6 months a year, may apply for permanent residence in China.

### **II. Documents required for application**

(1) Complete and submit the Form of Application for Permanent Residence of Foreigner in China (for both employees and their spouses and children) in triplicate; submit 4 blue-backgrounded bareheaded and full-faced color photos of applicant (standard: 48 × 33mm) recently taken at an authorized photo shop;

(2) Valid foreign passport and visa of the applicant;

(3) Health certificate issued by a health and quarantine

authority designated by the Chinese government or issued by a foreign health and medical institution accredited by a Chinese embassy or consulate abroad;

(4) Certificate of no criminal record authenticated by a Chinese embassy or consulate abroad (which must be issued by each country or region in which the applicant has lived continuously for not less than 2 years, and the issue date of both the certificate and the authentication must be not more than 6 months prior to the receipt thereof by the relevant public security authority);

(5) Applicant's resume (from the age of 18 to date, with all relevant years and months and no gaps). If the applicant has previously held Chinese nationality, the resume should detail the circumstances of obtaining the permanent residence and/or citizenship in any foreign country, and the applicant shall submit proof of foreign settlement qualification and/or naturalization document, the passport of the People's Republic of China used at the time of acquiring foreign citizenship and the certificates of cancellation of Chinese passport and residence;

(6) Proof of having possessed nationality of the People's Republic of China (PRC), such as identity card, proof of



residence, Certificate of Renunciation of PRC Nationality; or certificate of being a foreign national of Chinese origin issued by an overseas Chinese affairs office at the county or higher level of Guangdong Province;

(7) Other relevant documents:

1) Applicants who satisfy the requirement of having a doctorate shall submit the following documents: (1) academic degree certificate (which, if issued by an overseas institution of higher learning, shall be accredited by an accreditation institution designated by a Chinese embassy or consulate abroad); (2) original employment certificate issued by current employer; (3) Foreign Expert Certificate or Employment Permit for Foreigner (The relevant information in these certificates regarding the current employer and the position, duties and personal details of the applicant shall be consistent with that in the employment certificate and other relevant certificates); (4) Certificate of registration of current employer (duplicate of business license, organization code, etc.) and proof of passing annual inspection; if employer is a foreign investment enterprise, both certificate of approval of foreign investment enterprise and certificate of joint annual review of current year shall be provided;

2) Applicants who have been employed to work at an enterprise in the GDPFTZ for the last 4 years prior to the date of application shall submit the following documents: (1) original employment certificate issued by current employer (which is a document provided by current employer for the purpose of proving that applicant has worked in the GDPFTZ for 4 full years prior to the date of submitting the application); (2) Foreign Expert Certificate or Employment Permit for Foreigner (whose valid period shall be the last 4 consecutive years prior to the date of submitting the application, with the relevant information contained in these certificates regarding the current employer and the position, duties and personal details of applicant being consistent with that in the employment certificate and other relevant certificates); (3) Certificate of registration of current employer (duplicate of business license, organization code, etc.) and proof of passing annual inspection (whose valid period shall be the last 4 consecutive years prior to the date of submitting the application); if employer is a foreign investment enterprise, both certificate of approval of foreign investment enterprise and certificate of joint annual review of current year (whose valid period shall be the last 4 consecutive years prior to the date of submitting the

application) shall be provided;

(8) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

180 days.

### **IV. Remarks**

(1) Please complete the Application Form in black ink and submit the original thereof; for other documents, three photocopies thereof (A4) shall be submitted, together with the original for examination and verification; documents whose original is required shall be submitted in accordance with the relevant requirements.

(2) Certificates issued by a relevant foreign organization shall be authenticated by the Chinese embassy or consulate in that country.

(3) Documents in a language other than Chinese shall be translated into Chinese, and the seal of the translation company shall be affixed on both the translated documents and the photocopy of the translation company's business license.

(4) If the applicant needs to print his or her Chinese name on the Foreigner's Permanent Residence Card, he or she should fill in "The Chinese name XXX should be typed when the card is

produced” in the "Other Matters Needing to be Specified" column on the Application Form.

(5) If any relevant matter needs to be investigated and verified by the relevant public security authority, the investigation time shall not be included in the processing time.

## **Policy No. 5**

# **Instructions on Application for Residence Permits by Foreign Nationals of Chinese Origin Who Start New Businesses in the Guangdong Pilot Free Trade Zone (GDPFTZ) (Applicable to the GDPFTZ)**

### **I. Eligible applicant**

Foreign nationals of Chinese origin who start new businesses in the GDPFTZ.

### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;
- (4) Temporary Residence Registration Form for Foreigner;
- (5) Health certificate issued by an entry and exit inspection and quarantine department or a local health department at or above the county level (to be submitted by first-time applicants for residence permits);

(6) Proof of having been a Chinese national (such as People's Republic of China (PRC) passport, identity card, proof of residence, residence deregistration certificate, certificate of renunciation of PRC nationality, etc.), or certificate of being a foreign national of Chinese origin issued by an overseas Chinese affairs office at or above the county level of Guangdong Province;

(7) If applying for employment-based residence permits, the applicant shall also submit the following documents:

1) Foreign Expert Certificate, Employment Permit for Foreigner, Work Permit for Foreigner Engaged in Offshore Petroleum Operations, or any other type of work permit for foreigner;

2) Employment certificate issued by employer;

(8) If applying for a residence permit for personal matters (marked "Starting New Business"), the applicant shall also submit the following documents:

1) Certificate of starting a new business in the GDPFTZ issued by the GDPFTZ Office or any of its branches in Nansha, Qianhai or Hengqin;

2) Business plan or certificate of planning to start a new business;

(9) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within 7 working days.

### **IV. Remarks**

(1) The certificate of registration, official seal and sample signature of statutory representative of the relevant enterprise in the GDPFTZ shall be filed with the local exit and entry authority for record;

(2) For all application materials, the original shall be submitted for inspection together with their photocopies.

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **Policy No. 6**

### **Instructions on Application for Visa for Internship by Foreign Students of Overseas Universities in the Guangdong Pilot Free Trade Zone (GDPFTZ) (Applicable to the GDPFTZ)**

#### **A. Application for S2-class visas (for short-term personal matters) at the entry and exit port**

##### **I. Eligible applicant**

Foreign students of overseas universities invited by enterprises in the GDPFTZ to carry out their internship.

##### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One foreigner visa photo which is in conformity with the relevant requirements;
- (4) Materials which prove the studentship of a foreign student of an overseas university;
- (5) Invitation letter stating the arrangement of relevant activities after landing and the reasons for internship, as provided by the hosting enterprise in the GDPFTZ;



(6) Letter of certification issued by the GDPFTZ Office or any of its branches in Nansha, Qianhai or Hengqin;

(7) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within the date of application.

### **IV. Remarks**

(1) Applicant shall submit his or her visa application in person upon arrival at the entry and exit port;

(2) In case the applicant fails to carry the relevant application materials, the inviting enterprise shall complete the registration and filing procedures for port inviting enterprise in advance;

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **B. Application for S2-class Visas (for short-term personal matters) after Landing**

### **I. Eligible applicant**

Foreign students of overseas universities invited by enterprises in the GDPFTZ to carry out their internship.

### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;
- (4) Temporary Residence Registration Form for Foreigner;
- (4) Materials which prove the studentship of a foreign student of an overseas university;
- (5) Invitation letter stating the arrangement of relevant activities after landing and the reasons for internship, as provided by the hosting enterprise in the GDPFTZ;
- (6) Letter of certification issued by the GDPFTZ Office or any of its branches in Nansha, Qianhai or Hengqin;
- (7) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within 7 working days.

### **IV. Remarks**

- (1) The certificate of registration, official seal and sample signature of statutory representative of the relevant enterprise

in the GDPFTZ shall be filed with the local exit and entry authority for record;

(2) For all application materials, the original shall be submitted for inspection together with their photocopies.

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **Policy No.7**

### **Instructions on Application for Residence Permits by Foreigners Who Meet Specified Standards of Annual Salary Income and Personal Income Tax in Guangdong Province (Applicable to Guangdong Province)**

#### **I. Eligible applicant**

A foreign national who has worked in Guangdong Province for 4 consecutive years and lives in China for at least 6 months each year, if his or her pre-tax annual salary income reaches more than 400,000 RMB for the last 4 consecutive years and the personal income tax he pays each year reaches 70,000 RMB, may apply for permanent residence in China, upon recommendation by current employer.

#### **II. Documents required for application**

(1) Complete and submit the Form of Application for Permanent Residence of Foreigner in China (for both employees and their spouses and children) in triplicate; submit 4 recent color photos of applicant, blue background, bare head, full face, 48 × 33mm;

(2) Valid foreign passport and visa of the applicant;

(3) Health certificate issued by a health and quarantine

authority designated by the Chinese government or issued by a foreign health and medical institution accredited by a Chinese embassy or consulate abroad;

(4) Certificate of no criminal record authenticated by a Chinese embassy or consulate abroad (which must be issued by each country or region in which the applicant has lived continuously for not less than 2 years, and the issue date of both the certificate and the authentication must be not more than 6 months prior to the receipt thereof by the relevant public security authority);

(5) Applicant's resume (from the age of 18 to date, with all relevant years and months and no gaps). If the applicant has previously held Chinese nationality, the resume should detail the circumstances of obtaining the permanent residence and/or citizenship in any foreign country, and the applicant shall submit proof of foreign settlement qualification and/or naturalization document, the passport of the People's Republic of China used at the time of acquiring foreign citizenship and the certificates of cancellation of Chinese passport and residence;

(6) Original salary payment certificates for the last 4 consecutive years issued by current employer;

(7) Tax Payment Certificates issued by the relevant PRC tax authority (The taxation period shall be the last 4 consecutive years prior to the date of submitting the application);

(8) Original letter of recommendation issued by current employer (which should specify that the applicant has worked in Guangdong Province for 4 full years, that his or annual salary income and the amount of personal income tax he has paid have both met the required amount, etc.)

(9) Foreign Expert Certificate or Employment Permit for Foreigner (whose valid period shall be the last 4 consecutive years prior to the date of submitting the application, with the relevant information contained in these certificates regarding the current employer and the position, duties and personal details of applicant being consistent with that in the employment certificate and other relevant certificates);

(10) Certificate of registration of current employer (duplicate of business license, organization code, etc.) and proof of passing annual inspection (whose valid period shall be the last 4 consecutive years prior to the date of submitting the application); if employer is a foreign investment enterprise, both certificate of approval of foreign investment enterprise and certificate of joint annual review of current year (whose

valid period shall be the last 4 consecutive years prior to the date of submitting the application) shall be provided;

(11) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

180 days.

### **IV. Remarks**

(1) Please complete the Application Form in black ink and submit the original thereof; for other documents, three copies thereof (A4) shall be submitted, together with the original for examination and verification; documents whose original is required shall be submitted in accordance with the relevant requirements.

(2) Certificates issued by a relevant foreign organization shall be authenticated by the Chinese embassy or consulate in that country.

(3) Documents in a language other than Chinese shall be translated into Chinese, and seal of the translation company shall be affixed on both the translated documents and the photocopy of the translation company's business license.

(4) If the applicant needs to print his or her Chinese name on the Foreigner's Permanent Residence Card, he or she should

fill in “The Chinese name XXX should be typed when the card is produced” in the "Other Matters Needing to be Specified" column on the Application Form.

(5) If any relevant matter needs to be investigated and verified by the relevant public security authority, the investigation time shall not be included in the processing time.



## **Policy No. 8**

### **Instructions on Application for Employment-based Residence Permits (Marked “Talent”) by Foreign High-Level Talents and Permanent Residence by Those Who Have Been Employed for 3 Consecutive Years (Applicable to Guangdong Province)**

#### **A. Application for Employment-related residence permits (Marked “Talent”) by foreign high-level talents**

##### **I. Eligible applicant**

Foreign high-level talents who are employed within Guangdong Province.

##### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;
- (4) Temporary Residence Registration Form for Foreigner;
- (5) Health certificate issued by an entry and exit inspection

and quarantine department or a local health department at or above the county level (to be submitted by first-time applicants for residence permits aged 18-70 years);

(6) Certificate of Foreign High-Level Talent issued by a competent talents management authority of Guangdong Province and Certificate of Employment issued by employer; Letter of Guarantee issued by a competent science and technology innovation authority of Guangdong Province or an enterprise accredited by the Guangdong Pilot Free Trade Zone (GDPFTZ); or Letter of Certification issued by an institution of higher learning or a research institute in Guangdong Province. These documents shall indicate the applicant's job position, duties and term of the employment contract, amongst other things.

(7) Foreign Expert Certificate, Employment Permit for Foreigner, Work Permit for Foreigner Engaged in Offshore Petroleum Operations, or any other type of work permit for foreigner;

(8) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within 7 working days.

#### **IV. Remarks**

(1) Employer's registration certificate, official seal and corporate specimen signature shall be registered with the local immigration authorities for the record.

(2) For all application materials, the original shall be submitted for inspection together with their photocopies.

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

#### **B. Application for permanent residence after having been employed for 3 consecutive years**

##### **I. Eligible applicant**

Foreign high-level talents who are accredited by the competent talents management authority of Guangdong Province, senior foreign specialists and professionals who are employed and guaranteed by an enterprise accredited by the competent science and technology innovation authority of Guangdong Province and the Guangdong Pilot Free Trade Zone (GDPFTZ), and foreign high-level talents who are employed by an institution of higher learning or a research institute in Guangdong Province, if prior to submission of the application

they have been employed for 3 consecutive years in Guangdong Province with an employment-based residence permit marked “Talent”, may apply for permanent residence in China, upon recommendation of their current employer.

## **II. Documents required for application**

(1) Complete and submit the Form of Application for Permanent Residence of Foreigner in China (for both employees and their spouses and children) in triplicate; submit 4 recently taken bareheaded and full-faced color photos of applicant against a blue background (standard: 48 × 33mm);

(2) Applicant’s valid foreign passport and employment-based residence permits (marked “Talent”) granted in Guangdong Province for the last 3 consecutive years;

(3) Health certificate issued by a health and quarantine authority designated by the Chinese government or issued by a foreign health and medical institution accredited by a Chinese embassy or consulate abroad;

(4) Certificate of no criminal record authenticated by a Chinese embassy or consulate abroad (which must be issued by each country or region in which the applicant has lived continuously for not less than 2 years, and the issue date of both the certificate and the authentication must be not more

than 6 months prior to the receipt thereof by the relevant public security authority);

(5) Applicant's resume (from the age of 18 to date, with all relevant years and months and no gaps). If the applicant has previously held Chinese nationality, the resume shall detail the circumstances of obtaining the permanent residence and/or citizenship in any foreign country, and the applicant shall submit proof of foreign settlement qualification and/or naturalization document, the passport of the People's Republic of China used at the time of acquiring foreign citizenship and the certificates of cancellation of Chinese passport and residence;

(6) Original Certificate of Foreign High-Level Talent issued by the competent talents management authority of Guangdong Province;

(7) Original letter of recommendation issued by current employer (which should specify that the applicant has worked in Guangdong Province for 3 full years, etc.)

(8) Foreign Expert Certificate or Employment Permit for Foreigner (whose valid period shall be the last 3 consecutive years prior to the date of submitting the application, with the relevant information contained in these certificates regarding

the current employer and the position, duties and personal details of applicant being consistent with that in the employment certificate and other relevant certificates);

(9) Certificate of registration of current employer (duplicate of business license, organization code, etc.) and proof of passing annual inspection (whose valid period shall be the last 3 consecutive years prior to the date of submitting the application); if employer is a foreign investment enterprise, both certificate of approval of foreign investment enterprise and certificate of joint annual review of current year (whose valid period shall be the last 3 consecutive years prior to the date of submitting the application) shall be provided;

(10) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

90 working days.

### **IV. Remarks**

(1) Please complete the Application Form in black ink and submit the original thereof; for other documents, three copies thereof (A4) shall be submitted, together with the original for examination and verification; documents whose original is required shall be submitted in accordance with the relevant

requirements.

(2) Certificates issued by a relevant foreign organization shall be authenticated by the Chinese embassy or consulate in that country.

(3) Documents in a language other than Chinese shall be translated into Chinese, and seal of the translation company shall be affixed on both the translated documents and the photocopy of the translation company's business license.

(4) If the applicant needs to print his or her Chinese name on the Foreigner's Permanent Residence Card, he or she should fill in "The Chinese name XXX should be typed when the card is produced" in the "Other Matters Needing to be Specified" column on the Application Form.

(5) If any relevant matter needs to be investigated and verified by the relevant public security authority, the investigation time shall not be included in the processing time.

## **Policy No. 9**

# **Instructions on Application for R-class (Talent) Visas and Employment-based Residence Permits (Marked “Talent”) by Foreign High-Level Talents (Applicable to Guangdong Province)**

## **A. Application for R-class visas at the entry and exit port**

### **I. Eligible applicant**

Foreign high-level talents who come to work in Guangdong Province.

### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One foreigner visa photo which is in conformity with the relevant requirements;
- (4) Certificate of Foreign High-Level Talent issued by a competent talents management authority of Guangdong Province and Letter of Certification issued by the inviting institution; Letter of Guarantee issued by a competent science and technology innovation authority of Guangdong Province or an enterprise accredited by the Guangdong Pilot Free Trade Zone (GDPFTZ); or Letter of Certification issued by an institution



of higher learning or a research institute in Guangdong Province.

(5) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within the date of application.

### **IV. Remarks**

(1) Applicant shall submit his or her visa application in person upon arrival at the entry and exit port;

(2) In case the applicant fails to carry the relevant application materials, the inviting enterprise shall complete the registration and filing procedures for port inviting enterprise in advance;

(3) For all application materials, the original shall be submitted for inspection together with their photocopies.

(4) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **B. Application for R-class (Talent) Visas after Landing**

### **I. Eligible applicant**

Foreign high-level talents who come to work in Guangdong Province.

## **II. Documents required for application**

(1) Form of Application by Foreigner for Visa;

(2) Valid foreign passport or other travel certificate of the applicant;

(3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;

(4) Temporary Residence Registration Form for Foreigner;

(5) Certificate of Foreign High-Level Talent issued by a competent talents management authority of Guangdong Province and Letter of Certification issued by the inviting institution; Letter of Guarantee issued by a competent science and technology innovation authority of Guangdong Province or an enterprise accredited by the Guangdong Pilot Free Trade Zone (GDPFTZ); or Letter of Certification issued by an institution of higher learning or a research institute in Guangdong Province.

(6) Any other supporting documents deemed necessary by the relevant public security authority.

## **III. Processing time**

Within 7 working days.

## **IV. Remarks**

(1) The certificate of registration, official seal and sample signature of statutory representative of the inviting institution shall be filed with the relevant exit and entry authority for record;

(2) For all application materials, the original shall be submitted for inspection together with their photocopies.

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

### **C. Application for Residence Permits (Marked “Talent”)**

#### **I. Eligible applicant**

Foreign high-level talents who work in Guangdong Province.

#### **II. Documents required for application**

(1) Form of Application by Foreigner for Visa;

(2) Valid foreign passport or other travel certificate of the applicant;

(3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;

(4) Temporary Residence Registration Form for Foreigner;

(5) Health certificate issued by an entry and exit inspection and quarantine department or a local health department at or above the county level (to be submitted by first-time applicants for residence permits);

(6) Foreign Expert Certificate, Employment Permit for Foreigner, Work Permit for Foreigner Engaged in Offshore Petroleum Operations, or any other type of work permit for foreigner;

(7) Certificate of Foreign High-Level Talent issued by a competent talents management authority of Guangdong Province and Certificate of Employment issued by employer; Letter of Guarantee issued by a competent science and technology innovation authority of Guangdong Province or an enterprise accredited by the Guangdong Pilot Free Trade Zone (GDPFTZ); or Letter of Certification issued by an institution of higher learning or a research institute in Guangdong Province. These documents shall indicate the applicant's job position, duties and term of the employment contract, amongst other things.

(8) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within 7 working days.

#### **IV. Remarks**

(1) The certificate of registration, official seal and sample signature of statutory representative of the relevant employing institution shall be filed with the local exit and entry authority for record;

(2) For all application materials, the original shall be submitted for inspection together with their photocopies.

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **Policy No. 10**

# **Instructions on Application for Z-class (Employment) Visas at the Port of Entry and Exit and Employment-based Residence Permits after Landing by Foreigners Who Come to Work in Guangdong Province (Applicable to Guangdong Province)**

### **A. Application for Z-class (Employment) visas at the entry and exit port**

#### **I. Eligible applicant**

Foreigners who come to work in Guangdong Province.

#### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One foreigner visa photo which is in conformity with the relevant requirements;
- (4) Work Permit for Foreigner issued by a human resource and social security authority, competent foreign experts management authority or any other relevant authority at or above the prefecture or municipal level in Guangdong Province;
- (5) Any other supporting documents deemed necessary

by the relevant public security authority.

### **III. Processing time**

Within the date of application.

### **IV. Remarks**

(1) Applicant shall submit his or her visa application in person upon arrival at the entry and exit port;

(2) In case the applicant fails to carry the relevant application materials, the inviting enterprise shall complete the registration and filing procedures for port inviting enterprise in advance;

(3) For all application materials, the original shall be submitted for inspection together with their photocopies.

(4) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **B. Application for Employment-based Residence Permits**

### **I. Eligible applicant**

Foreigners who work in Guangdong Province.

### **II. Documents required for application**

(1) Form of Application by Foreigner for Visa;

(2) Valid foreign passport or other travel certificate of the applicant;

(3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;

(4) Temporary Residence Registration Form for Foreigner;

(5) Health certificate issued by an entry and exit inspection and quarantine department or a local health department at or above the county level (to be submitted by first-time applicants for residence permit);

(6) Foreign Expert Certificate, Employment Permit for Foreigner, Work Permit for Foreigner Engaged in Offshore Petroleum Operations, or any other type of work permit for foreigner;

(7) Employer's letter of employment;

(8) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within 7 working days.

### **IV. Remarks**

(1) Employer's registration certificate, official seal and corporate specimen signature shall be registered with the local immigration authorities for the record.



(2) For all application materials, the original shall be submitted for inspection together with their photocopies.

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **Policy No. 11**

# **Instructions on Application for Employment-based Residence Permits by Foreign Nationals Who Have Worked in Guangdong Province for a Long Period of Time**

## **(Applicable to Guangdong Province)**

### **I. Eligible applicant**

Foreigners who have already been granted not less than two consecutive employment-based residence permits in Guangdong Province.

### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;
- (4) Temporary Residence Registration Form for Foreigner
- (5) Foreign Expert Certificate, Employment Permit for Foreigner, or Work Permit for Foreigner to Engage in Offshore

Oil Operations in the People's Republic of China;

(6) Employer certificate;

(7) Any other certificate required by the relevant public security authority.

### **III. Processing time**

Within 7 working days.

### **IV. Remarks**

(1) Employer's registration certificate, official seal and corporate specimen signature shall be registered with the local immigration authorities for the record.

(2) For all application materials, the original shall be submitted for inspection together with their photocopies.

(3) All certificates issued by foreign institutions that are not in Chinese shall be translated into Chinese by a qualified translation company.

## **Policy No. 12**

# **Instructions on Application for Chinese Visas by Foreign Nationals of Chinese Origin Who Were Born in Guangdong Province or Whose Residence was Originally Registered in Guangdong Province (Applicable to Guangdong Province)**

### **A. Application for a general purpose visa**

#### **I. Eligible applicant**

Foreign nationals of Chinese origin who were born in Guangdong Province or whose residence was originally registered in Guangdong Province.

#### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;
- (4) Temporary Residence Registration Form for Foreigner;
- (5) Proof of having been born in Guangdong Province or

of residence having been originally registered in Guangdong Province (such as People's Republic of China (PRC) passport, identity card, proof of residence, residence deregistration certificate, certificate of renunciation of PRC nationality, birth certificate, etc.), or certificate of being a foreign national of Chinese origin issued by an overseas Chinese affairs office at the county or higher level of Guangdong Province;

(6) If visiting a relative, the applicant shall submit the identity certificate of the relative, together with a statement by the applicant, guardian or relative; for business discussions or exchange activities relating to science, education, culture or public health, a letter from the inviting organization; for personal matters, a statement from the applicant or guardian;

(7) Any other certificate required by the relevant public security authority.

### **III. Processing time**

Within 7 working days

### **IV. Remarks**

(1) For all application materials, the original shall be submitted for inspection together with their photocopies.

(2) All certificates issued by foreign institutions that are not in Chinese shall be translated into Chinese by a qualified

translation company.

## **B. Application for Residence Permits**

### **I. Eligible applicant**

Foreign nationals of Chinese origin who were born in Guangdong Province or whose residence was originally registered in Guangdong Province.

### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One visa photo in accordance with relevant Guangdong Province's relevant specifications together with a receipt from an authorized photo shop;
- (4) Temporary Residence Registration Form for Foreigner
- (5) A health certificate issued by an entry and exit inspection and quarantine department or a local health department at or above the county level (to be submitted by first-time applicants for residence permits aged 18-70 years);
- (6) Proof of having been born in Guangdong Province or of residence having been originally registered in Guangdong Province (such as People 's Republic of China (PRC) passport,

identity card, proof of residence, residence deregistration certificate, certificate of renunciation of PRC nationality, birth certificate, etc.), or certificate of being a foreign national of Chinese origin issued by an overseas Chinese affairs office at the county or higher level of Guangdong Province;

(7) If visiting a relative, the applicant shall submit the identity certificate of the relative, together with a statement by the applicant or relative; for personal matters, a statement from the applicant or guardian; for working in Guangdong Province, submit work permit and employment certificate; if studying at a higher education institution in Guangdong Province, letter of acceptance, certification of enrollment by the relevant higher education institution (which specifies the type of studentship, major and study period); if studying at a primary or secondary school in Guangdong Province, submit letter of acceptance, certification of enrollment by the relevant school (which specifies the type of student and study period);

(8) Any other certificate required by the relevant public security authority.

### **III. Processing time**

Within 7 working days

### **IV. Remarks**

(1) For all application materials, the original shall be submitted for inspection, together with their photocopies;

(2) All certificates issued by foreign institutions that are not in Chinese shall be translated into Chinese by a qualified translation company.



## **Policy No. 13**

### **Instructions on Residence Permits Based on Innovation Projects or Starting New Businesses by Foreign Students (Applicable to Guangdong Province)**

#### **A. Application for residence permits for personal matters**

##### **I. Eligible applicant**

Foreign students who will graduate in the current year from colleges and universities in China (including Hong Kong and Macao) and intend to work on innovation projects or start a new business in Guangdong Province.

##### **II. Documents required for application**

- (1) Form of Application by Foreigner for Visa;
- (2) Valid foreign passport or other travel certificate of the applicant;
- (3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;
- (4) Temporary Residence Registration Form for Foreigner;
- (5) Certificate of Graduation or Academic Degree granted by a college or university in China (including Hong Kong and

Macao);

(6) Business plan or materials to prove a graduate's plan of starting a business;

(7) When re-entering China with a different type of visa after exit, the applicant shall submit a health certificate issued by an entry and exit inspection and quarantine department or a local health department at or above the county level;

(8) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within 7 working days.

### **IV. Remarks**

(1) For all application materials, the original shall be submitted for inspection together with their photocopies.

(2) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **B. Application for employment-based residence permits**

### **I. Eligible applicant**

Foreign graduates who have been employed during the period when they work on innovation-based projects or start

and run a new business.

## **II. Documents required for application**

(1) Form of Application by Foreigner for Visa;

(2) Valid foreign passport or other travel certificate of the applicant;

(3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;

(4) Temporary Residence Registration Form for Foreigner;

(5) Foreign Expert Certificate, Employment Permit for Foreigner, Work Permit for Foreigner Engaged in Offshore Petroleum Operations, or any other type of work permit for foreigner;

(6) Certificate of Employment issued by employer;

(7) Any other supporting documents deemed necessary by the relevant public security authority.

## **III. Processing time**

Within 7 working days.

## **IV. Remarks**

(1) Employer's registration certificate, official seal and corporate specimen signature shall be registered with the local

immigration authorities for the record.

(2) For all application materials, the original shall be submitted for inspection together with their photocopies.

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **Policy No. 14**

### **Instructions on Application for Visas or Other Documents by Foreign Students Enrolled by Primary or Secondary Schools in Guangdong Province (Applicable to Guangdong Province)**

#### **A. Application for X1-class (study for a long period of time) visas at the entry and exit port**

##### **I. Eligible applicant**

Foreign students enrolled by primary or secondary schools in Guangdong Province.

##### **II. Documents required for application**

(1) Form of Application by Foreigner for Visa;

(2) Valid foreign passport or other travel certificate of the applicant;

(3) One foreigner visa photo which is in conformity with the relevant requirements;

(4) Letter of acceptance and any other certification of enrollment by the relevant school (which specifies the type of studentship and study period);

(5) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within the date of application.

### **IV. Remarks**

(1) Applicant shall submit his or her visa application in person upon arrival at the entry and exit port;

(2) In case the applicant fails to carry the relevant application materials, the recruiting enterprise shall complete the registration and filing procedures for port inviting enterprise in advance and shall complete the Port Visa Application Form of Foreigner for the invited applicant;

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.

## **B. Application for study-based residence permits**

### **I. Eligible applicant**

Foreign students enrolled by primary or secondary schools in Guangdong Province.

### **II. Documents required for application**

(1) Form of Application by Foreigner for Visa;

(2) Valid foreign passport or other travel certificate of the applicant;

(3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;

(4) Temporary Residence Registration Form for Foreigner;

(5) Health certificate issued by an entry and exit inspection and quarantine department or a local health department at or above the county level (to be submitted by first-time applicants for residence permits aged 18 years or older);

(6) Letter of acceptance and any other certification of enrollment by the relevant school (which specifies the type of studentship and study period);

(7) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within 7 working days.

### **IV. Remarks**

(1) Enrolling school's registration certificate, official seal and corporate specimen signature shall be registered with the local immigration authorities for the record.

(2) For all application materials, the original shall be

submitted for inspection together with their photocopies.

(3) All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.



## **Policy No. 15**

### **Instructions on Application for Residence Permits by Foreign Homemakers (Applicable to Guangdong Province)**

#### **I. Eligible applicant**

Foreign homemakers employed by high-level talents of foreign nationality or from Hong Kong, Macao or Taiwan who have been granted permanent residence in China or employment-based residence permits.

#### **II. Documents required for application**

(1) Form of Application by Foreigner for Visa;

(2) Valid foreign passport or other travel certificate of the applicant;

(3) One foreigner visa photo which is in conformity with the relevant requirements of Guangdong Province, together with receipt from the authorized photo shop where the photo is taken;

(4) Temporary Residence Registration Form for Foreigner;

(5) Health certificate issued by an entry and exit inspection and quarantine department or a local health department at or above the county level (to be submitted by

first-time applicants for residence permits);

(6) Employer's entry and exit documents: foreign passport or other international travel documents, together with permanent residence permits in China or employment-based residence permits; Home Visit Permits for Hong Kong and Macao Residents, or Home Visit Permit for Taiwan Residents.

(7) Employer's Certificate of Foreign (or Hong Kong, Macao or Taiwan) High-Level Talent issued by the competent talents management authority of Guangdong Province;

(8) Letter of Application for Guarantee and Employment Agreement, both provided by employer;

(9) Financial security (which can be a Certificate of Deposit with employer's name as account holder in the amount of not less than RMB100,000) and personal accident insurance arranged for the foreign homemaker (which must be purchased in China);

(10) Any other supporting documents deemed necessary by the relevant public security authority.

### **III. Processing time**

Within 7 working days.

### **IV. Remarks**

All certificates issued by foreign institutions that are not in Chinese must be translated into Chinese by a qualified translation company.